

## **HALLKEEN MANAGEMENT**

**Job Title:**

**Janitor**

**Location:**

**Westland Avenue Apartments  
Boston, MA 02115**

**Hours:**

**Full-Time – 40 hours per week**

**Job Description:**

HallKeen Management is seeking a qualified, responsible, motivated and reliable full-time Janitor. Individual must have experience and skills in building maintenance and cleaning, and must be able to work independently. Duties include but are not limited to daily upkeep and cleaning of four buildings common areas and grounds, trash removal, painting apartments for occupancy, general maintenance repairs, and snow removal. On-call responsibilities for snow removal. Individual must possess excellent interpersonal skills in order to interact well with residents.

If you are interested in applying or know someone to refer for the position please fax or e-mail resume to Carlina Villegas at 617-424-7203 or [Cvillegas@hallkeen.com](mailto:Cvillegas@hallkeen.com)