

## **HALLKEEN MANAGEMENT**

**Job Title:** Maintenance Technician

**Location:** Springfield, MA 01107

**Hours:** Full-time

### **Job Description:**

Massachusetts based Real Estate Management Company is seeking a qualified, motivated and experienced Full-time Maintenance Technician. The responsibilities of the Maintenance Technician are wide-ranging and quite diverse. Some duties include but are not limited to handling daily work from existing residents and office staff; turning over apartments for occupancy; maintaining or replacing appliances, fixtures and switches; working with contractors as necessary; providing corrective maintenance; providing preventive maintenance; inspecting apartments, buildings and/or grounds as necessary; replacing/maintaining smoke detectors, circuit breakers and outlets; providing touch-up paint; changing window screens and glass; providing cosmetic repairs within apartments and common areas, snow removal and trash removal. This position is forty hours a week with rotation of On-call emergencies after hours and weekends if necessary.

The position offers the right candidate the opportunity to enhance their current skills and acquire new knowledge. This is not just a job but a career in residential property maintenance that offers new and interesting challenges on a daily basis.

**If you are interested in applying for the position please e-mail resume to [jlozada@hallkeen.com](mailto:jlozada@hallkeen.com)**