

## **HALLKEEN MANAGEMENT**

**Job Title:**                      **Groundskeeper/Janitorial**

**Location:**                      **Ten05 Apartments, Charlotte, NC 28202**

**Hours:**                          **Part Time- 25 hours 8am to 1pm (flexible)**

### **Job Description:**

HallKeen Management has an opening for a part time Groundskeeper/Janitorial position to assist in maintenance duties at Ten05 Apartments, Duties include, but not limited to, general cleaning of common areas, cleaning of vacant apartments, removing trash/leftover items from recently vacated apartments and picking up trash on the grounds. Individual must possess a good work ethic, be a self-starter and be able to do the job to completion with little supervision. Hours are Monday through Friday, 8am to 1pm, but can be flexible.

**If you are interested in applying or know someone to refer for the position, please e-mail, resume to [jhatchett@hallkeen.com](mailto:jhatchett@hallkeen.com)**